



# **SAF YACHT CLUB**

## **CLUB BY-LAWS**

(ISSUED UNDER THE AUTHORITY OF  
THE MANAGEMENT COMMITTEE)



# SAF Yacht Club

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UEN: S96SS0021A

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## 1 General

### 1.1 Club Operating Hours

- a) Members and their Guest(s) are required to adhere to the Club's Operating Hours set by the Committee from time to time.

### 1.2 Liability

- a) All person(s) visiting the Club are to do so at their own risk.
- b) In no event whatsoever shall the Club be liable for any personal injury (whether fatal or otherwise), and/or damage, stolen or loss to personal property.

### 1.3 Guest(s) / Visitors

- a) Members may sign-in the number of Guest(s) according to their Membership Type entitlement, unless with prior approval by the General Manager or any personnel deputized by the General Manager. The following areas in the club are for the exclusive use of members (members lounge, swimming pool, gym, marina etc).
- b) Members must register their Guest(s) in the Member's Log Book at the Security Office upon arrival.
- c) Members are required to be present in the Club's premises at all times.
- d) Children entering the Club's premises must be accompanied by an adult, who shall be responsible for their care and safety at all times.
- e) Member is responsible to ensure that their Guest(s) comply with all the Club's Rules and Bye-Laws and to make payment for any charges incurred by their Guest(s).
- f) Guest(s) and Visitors not complying with the Club's Rules and Bye-Laws may be asked to leave the Club.
- g) A Member introducing a Guest or Visitor will indemnify the Club and its Individual Members against any liability, which may be incurred by the guest.

### 1.4 Fishing

- a) The operation hour for the fishing at the designated fishing area is from 9am to 10pm daily. NO ENTRY into the Club for fishing shall be allowed after 10pm.
- b) Fishing, including casting of net, is prohibited within the Club Marina.
- c) Fishing is allowed only at the designated fishing areas.
- d) Fishing at the designated fishing areas are only for Members and their Guest(s).
- e) Guest(s) not sponsored by Members are required to register at the front-desk to purchase a Recreational Membership before being allowed for fishing. This applies to night fishing, where registration is required in advance during the Operating Hours of the front-desk.
- f) Night fishing is not allowed after 10pm.
- g) Any anglers fishing without the valid Membership pass will be asked to leave the Club.



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- h) Each Members and Guest(s) shall be limited to a maximum of 2 fishing rods or 2 hand lines.

## 1.5 Swimming

- a) The operation hour for the swimming pool is from 9am to 10pm daily.
- b) The swimming pool are for Members, their Guest(s), and organized activities only.
- c) THERE IS NO LIFE GUARD ON DUTY. MEMBERS AND GUEST(S) SHALL USE THE POOL AT THEIR OWN RISK.
- d) The Management accepts no responsibility for any accident or fatality to Members or their children or guests.
- e) Members and Guest(s) are advised not to use the pool if they are unwell.
- f) All swimmers MUST shower before entering the Swimming Pool. No Member, guest or child suffering from any cuts, wounds, or in quarantine for, any sores, contagious or infectious disease shall be permitted to enter either pool.
- g) Eating or drinking are not allowed in the Swimming Pool. Smoking is only allowed at club's designated smoking corner.
- h) Children must be accompanied by a parent or responsible person at all times, including in the water, on the deck, showers and in the restrooms.
- i) Appropriate swimwear must be worn at all times in the swimming pool. No tee-shirts and shorts are allowed. Persons with religious concerns regarding modesty may wear clean, covering garments that do not interfere with their safety in the water.
- j) NO following behavior and/or condition is allowed in or near the pool :
  - i. Footwear of any kind
  - ii. Running, boisterous or rough play, pushing, acrobatics, dunking, wrestling, splashing, yelling, diving or jumping haphazardly, and any other improper conduct causing annoyance in or about the pool area or any acts, which would endanger any person.
  - iii. Spitting, spouting or nose-blowing.
  - iv. Food or beverages (within 2 meters of the pool area).
  - v. Breakable or sharp objects (within 2 meters of the pool area).
  - vi. Littering.
  - vii. Under the alcohol and drug intoxication.
  - viii. Swimming equipment and any other devices that may affect any persons' safety or cause property damage.
  - ix. Foul or Abusive language.
- k) No glass, crockery or cutlery shall be brought into the pool and surrounding area, except as may be specifically authorized by Management.
- l) To prevent contamination of the water of the Swimming Pool, nothing whatsoever is to be taken or thrown into the water except such articles as may be permitted or approved by the Management. Throwing of balls in any form is not permitted. However inflatable life rings, armbands and other training aids for swimming are allowed.
- m) All swimmers are to ensure that all forms of lotion and oils are removed before entering either pool.



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- n) In the event of lightning, thunder or other hazardous conditions, all are required to leave the pool immediately.
- o) During heavy thunderstorms, Members are advised in their own interest to leave the pool. At the first signs of thunder, lightning and/or torrential rain, team coaches, organizers and SAFYC staff MUST call all swimmers and spectators to order and move them to a safe and protected place. They should remain in that safe and protected place until fifteen minutes after the last sign of thunder, lightning and/or torrential rain. This policy must be strictly adhered to. No coach, organizer or Member of staff has the authority to take a risk. The safety of the swimmers must be paramount.
- p) Coaching and other swimming recreational activities can only be conducted with the permission of Management.

## 1.6 Private Rooms

### 1.6.1 BOOKING

- a) Applicants must be 18 years old and above at the time of booking.
- b) Advance booking of up to six (6) months for members or spouse members
- c) Booking hours are; -
  - i. At the Front Desk: 9.00 am to 6.30 pm daily
  - ii. Online Booking: 24 hours daily
- d) Reservations can be made through phone or in-person, from 9.00 am to 6.30 pm.
- e) Only members can confirm a booking through phone.
- f) Reservations by members are confirmed only upon full payment and \$100.00 deposit
  - i. within three (3) days of reservation. Otherwise, the reservation would automatically lapse.
- g) Definitions of various periods:
  - ii. OFF-PEAK PERIOD – Monday to Thursday
  - iii. PEAK PERIOD – Friday to Sunday (including eve of public holidays & public holidays)
  - iv. SUPER PEAK – School holidays
- h) Booking must be for a minimum of one (1) nights for all period. For peak and super peak periods, booking is restricted to maximum of two (2) rooms at four (4) nights each.

### 1.6.2 BOOKING FEES AND DEPOSIT

- a) Please contact the Front Desk for the latest rates.
- b) Non-members must make full payment (including a \$100.00 deposit) to confirm a booking.
- c) All payment must be made in Singapore currency by cash, NETS or credit card.
- d) For any “no-show” on check-in date, full room rates will be charged to the member’s monthly statement of account. There will not be refund of any fees which has been prepaid.
- e) The Club reserves the right to vary the booking fees and deposit rates at any time it deems fit.

### 1.6.3 AMENDMENT OF BOOKING

- a) Amendment of booking can be made provided adequate notice is given. Minimum notice to be given are as follows:



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- i. At least 14 days before arrival date (for peak/super peak periods);
- ii. At least seven (7) days before arrival date (for off-peak period).
- b) 10% administrative charge based on the previous booking rate applies for any amendment.
- c) If advice of amendment is not received within the specified time as stated in Clause 1.6.3(a), the amendment shall be treated as last minute cancellation, and shall be subjected to conditions stated under "Cancellations".
- d) Applicants may amend their booking in-person at the Front Desk or by phone/email between 9.00 am and 6.30 pm daily.
- e) Booking is non-transferable.

## 1.6.4 CANCELLATIONS

- a) Members may cancel their bookings in-person at the Front Desk between 9.00 am and 6.30 pm daily or through the phone.
- b) Cancellations are subjected to the following Charges and Conditions:

Cancellation Charges	50% of Room Rates	20% of Room Rates
Peak/ Super Peak Period	Notice Given 14 days or less prior to Check-in Date	Notice Given more than 14 days prior to Check-in Date
Off-Peak Period	Notice Given 7 days or less prior to Check-in Date	Notice Given more than 7 days prior to Check-in Date

- c) The Club reserves the right to reject any application and to cancel any booking, and shall not be liable for any damages claimed to arise from the rejection or cancellation.

## 1.6.5 CHECK-IN AND CHECK-OUT TIMES

- a) Check-in time is from 2.00 pm to 6.00 pm daily. Applicants are allowed to authorize another person aged 18 years and above to check-in on their behalf.
- b) Check-out time is between 9.00 am to 12.00 pm. A half day rate is chargeable for check-out between 1.00 pm to 2.00 pm. A full day's charge will be levied on occupants who check-out after 2.00 pm. Members are also allowed to authorize another person to check-out on their behalf. Authorized check-out guests are responsible for all charges/bills and will have to settle them upon check-out.
- c) Members are required to complete the Authorization Form for a guest to check-in and check-out on their behalf.

## 1.6.6 CHECKING OF ROOM INVENTORY

- a) Occupants are advised to conduct a self-check and acknowledge the inventory list upon check-in and to report any discrepancies and damages to the Member Relations Officer at Front Desk within two (2) hours upon check-in. Otherwise the Club Management shall consider all items accounted for and in good condition.
- b) Upon check-out, an inventory check will be conducted by the Housekeeping.

## 1.6.7 OCCUPANCY

- a) A maximum of four (4) persons are permitted to stay overnight in each room.
- b) Gathering of not more than 8 people in each room is allowed but all guests other than the four



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(4) registered guests must leave the room by 10.30 pm.

## 1.6.8 RENTALS

- a) The following items are available for rental at the Front Desk:
  - i. Extra Bed with Linen/Pillow/Blanket
  - ii. Table & Chair
- b) Bookings for any of the above items can be made upon check-in. All items are available on a first-come-first-served basis.
- c) Occupants will have to pay for the replacement or repair cost if any of the rental items are lost or damaged.

## 1.6.9 RESTRICTIONS

- a) After 10.30pm, Occupants must maintain the peace and serenity within and around the room.
- b) Illegal gambling, rental or tables/chairs from outside and barbecuing/cooking in the rooms or any additional fixtures are not allowed. Possession and viewing of uncensored/illegal video are prohibited.
- c) Strictly no religious service and wake at the room and its vicinity.
- d) Pets are not allowed within the premises of the Club.
- e) Occupants and guests are to comply with the By-laws, rules and regulations in and around the Club.
- f) Overseas telephone calls made by Occupants are charged at the prevailing Telecom rates and payable upon check-out.
- g) Occupants are not allowed to do any unauthorized electrical wiring or install any private audio/visual facility in the room.
- h) Dress code applies for entry to Club's facilities.

## 1.6.10 DAMAGES

- a) Upon check-out, the housekeeping staff will check the inventory of the room.
- b) Occupants will have to make good for items/furnishing which are damaged or lost.
- c) Payment will be deducted from their deposit. Payment will be made according to replacement or repair cost.
- d) When claiming the refundable deposit, the Housekeeping Clearance Form, official receipt and membership card of the Member must be presented to the Member Relations Officer at the Front Desk.

## 1.6.11 INDEMNITY OF CLUB MANAGEMENT

- a) The Club Management shall not be held responsible for any loss of valuables, money or personal effects of Occupants.
- b) The Club Management shall not be held responsible for any injury or accident sustained by Occupants during their stay at the room.

## 1.6.12 RIGHTS OF CLUB MANAGEMENT

- a) The Club Management reserves the rights to charge Occupants for cost of replacement or repairs to damaged or lost items provided for in the room.
- b) The Club Management reserves the right to vary the deposit and charges and to amend any other rules or regulations at any time it deems fit.



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- c) The Club Management reserves the right to take appropriate actions (including shortening the duration booked without refund of rental) against any Occupant who infringes the rules, regulations or By-laws or to disallow any Occupant whom it deems undesirable into the room or premises. The Club Management shall not be liable for any damages therefrom.

## 1.7 Cars/Vehicles

- a) NO vehicles are allowed in the boat storage area or the ramp apron.
- b) Vehicles may only be allowed to load/unload at the Loading/Unloading Bay, after which the vehicles must be driven out from within the Club compound.

## 1.8 Personal Mobility Devices/ Power-Assisted Bicycles

- a) NO usage of personal mobility devices (PMDs), power-assisted bicycles (PABs) within the clubhouse premises. Riders of PMDs and PABs are to dismount from their PMDs and/or PABs upon entering the clubhouse premises.
- b) Charging of PMDs and/or PABs batteries are allowed only at designated charging points.

## 1.9 Towel

- a) Member is allowed to draw the stipulated number of towel(s) according to their membership type entitlement.
- b) Member must return towel(s) drawn from the front-desk before 6:30pm. For those who need to keep the towel(s) beyond 6:30pm, front-desk must be notified upon withdrawal.
- c) Charges would imposed into Member's account for any late return, loss, damage or misuse of towel(s).

## 1.10 Smoking

- a) Members and Guest(s) are only allowed to smoke at the designated smoking areas.

## 1.11 Consumption of Food

- a) Members and Guest(s) are not to bring and consume their own food and/or beverages in the Clubhouse's Restaurants.
- b) Members and their guest(s) are allowed to consume food and drink in the Member's Lounge, barbecue areas, sailors' briefing corner and/or picnic areas.

## 1.12 Gratuities

- a) Members shall pay no gratuities or any other reward offers to the Club Staff.

## 1.13 Club Property

- a) No Club's property, books, publications or periodicals shall be removed from the Club without prior permission from the General Manager or his authorized deputies.

## 1.14 Dumping / Disposal

- a) NO dumping is allowed on or around the Club's premises.





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- b) Waste oil is to be placed in a properly sealed container and taken directly to the allocated oil disposal area. Waste oil shall not be disposed-of in the Club's rubbish bins.
- c) Refuse of all types shall be removed and placed into the receptacles provided. No rubbish is to be left on the pontoon or in private bins on the pontoon. All perishable rubbish should be wrapped or sealed in bags before disposal.

## 1.15 Anti-Mosquito Precautions

- a) Members with boats at the Club must ensure that they are so parked and/or covered so that they do not collect rainwater where mosquitoes can breed.

## 1.16 Pets

- a) Pets are allowed only at areas approved by the management, and/or when in transit to members' boats at the wet berths.
- b) Pets must be properly leashed and/or caged appropriately at all times.
- c) Owner shall be responsible for the cleaning up after their pets.

## 1.17 Reprimand/Complaints

- a) The Club Staff have the rights to work in a non-threatening and pleasant environment.
- b) Members are not to reprimand/abuse Club Staff directly but are to bring any matters up to the Club Management.

## 2 **Membership**

### 2.1 Absent Membership

- a) Members leaving the country for more than 3 continuous months may apply in writing to the Club for Absentee Membership for up-to the maximum absent period of 12 continuous months, subjected to payment of Absentee Membership Fee equal to 3 months' subscription fee for the 1st year and 1 month subscription fee for subsequent Absentee Application.
- b) All fees must be paid upon approval of Absentee Application before the absent period.

### 2.2 Membership Cards

- a) Members must, if required to do so, produce their membership card at the entrance of the Club.
- b) The General Manager or any person deputized by him/her, may ask to see any Member's card at any time.
- c) Failure to produce a valid Membership card may result in the Member being refused entry, or being asked to leave the Club.

### 2.3 Defaulters

- a) All Members are required to pay their Club Dues within 30 days from date of invoice.
- b) The Club may, at the discretion of the Committee, impose a late payment penalty at a rate to be determined by the Committee on overdue accounts.



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## 2.4 Withdrawal of Club Services

- a) The Club shall withdraw all services from any Member who defaults in payment of Club Dues until the sum owing to the Club is fully settled.

## 2.5 Recreational/Social Membership

- a) A Recreational/Social member is allowed to use the Club's facilities, except for Marina facilities.
- b) Recreational/Social Member is entitled to discounts off Public rate for Sea Sports courses (PPCDL, BSC & CCC) as well as F&B discount at the Clubhouse's restaurant, subject to the Terms and Conditions set by the F&B operator.
- c) The Social Membership is an individual membership and a Social Member is not allowed to sign-in any Guest.
- d) Social Member is **not entitled** to charter any crafts, and berthing or storage of crafts.

## 3 Marina and Sea-sports

### 3.1 Craft Storage

- a) Only craft (including power-boat, sail-boat, jet-ski, dinghy and kayak) owned by Club's Members are permitted to be stored at the Club storage and berthing or mooring facilities. MPA craft license showing the Member as the Owner along with valid insurance must be submitted upon application for storage, berthing or mooring.  
*\*The valid insurance requirement does not apply to dinghy & kayak.*
- b) Each Member is entitled to berth only 1 craft at the dry-berth and 1 craft at the wet berth. Each Member is also entitled to store only 1 dinghy and 1 kayak at the allocated storage space within the Club. Additional berth and storage may be allocated at the discretion of the Club, subject to availability and agreed berthing and storage fee.
- c) A levy (equivalent to 1 month of berthing fee) will be charged for the transfer of berthing space. This levy will apply to the boat buyer who takes over the berthing space when he/she purchases from a member, a boat which is berthed at the club. This levy will only apply if there is a waiting list for berthing.
- d) Except for those pre-approved by the Club for commercial purpose/s, all other craft stored, berthed and moored at the Club's craft storage facilities shall be for the purpose of pleasure only.
- e) Multi-hulls and all wide-beam craft will be charged at 1.5 times of the rates (i.e. craft having a length to beam ratio wider than 3 to 1).
- f) Any variation to the berthing charges for power and sailing vessels shall be approved by the Club at its sole and absolute discretion and attached as an addendum to the relevant berthing agreement.
- g) Craft Owners shall store/berth/moor at the allocated storage and keep the area tidy and clean. No personal water craft, tender or other boating accessories shall be stored on the Club's marina piers.
- h) The Club reserves the right to reassign storage and berthing space and/or amend the berthing agreement.



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- i) Boat Owner shall not sublet or allow any other person to use his/her storage/berthing/mooring space.

## 3.2 Commercial Storage

- a) Vessel used other than for personal pleasure may be accepted for storage at the Club under the Commercial Craft on approval from the Club and subject to the owner's acceptance of the special terms and conditions applicable to such craft be allowed berthing or storage at the Club.
- b) Commercial crafts shall be levied up to five (5) times the published Member's Rates or any other rates, as approved by the Management Committee from time to time.

## 3.3 Crew Members

- a) All boats owners who engage professional or foreign crew to look after their boats must apply, with full particulars, and enclosing two (2) passport photographs for their crew to the Club for the purpose of issuing crew passes. Crew-Member Passes must be returned before the departure of the vessel or may be withdrawn at any time at the discretion of the Club.
- b) Non-Member Crew of Commercial Craft is not permitted the use of Club's facilities other than for visiting the F&B outlets. Subject to approval, Non-Member use of the Club's facilities may be permitted for a fee.
- c) The Club reserves the rights to inspect belonging carried through the club premise by the crew and/or to refuse entry to any crew without assigning any reason.

## 3.4 Embarking and Disembarking

- a) As the Club is not a Designated Landing Point under the MPA (Port Regulations) Act, all crafts conveying ship's Crew and/or Passengers and other persons to and from vessels at anchorage or offshore terminals are NOT permitted to embark or disembark from the Club.
- b) Inbound craft shall clear-in at the designated ICA (Immigration & Checkpoints Authority of Singapore) clearing areas prior to entering into the Club's Marina.

## 3.5 Dry Storage

- a) Washing of Boats or Flushing of Engines is NOT permitted in the boat sheds. Such works must be carried out in the designated areas.
- b) The launching ramp shall be used solely for the purpose of launching and recovery of boats. Repairs, loading and washing down are NOT permitted on the ramp or its approaches.
- c) Owners shall maintain their boat trailers in good condition and safe for launching and recovery purposes. The Club reserves the rights not to launch or recover a craft if the trailer is deemed unsafe.
- d) Craft launching / recovery services shall be suspended if the slipway is deemed unsafe or during adverse weather.



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## 3.6 Wet Berthing

- a) Owners shall ensure that their craft is berthed in seamen-like manner no mooring lines are tied so as not to obstruct the safe passage to an adjacent berth.
- b) Owners shall provide adequate mooring lines and proper fenders, the use of steel cable as lines and car tires or drums are not permitted. Craft requiring shore power must use proper outdoor weather cables. These are to be maintained in good order and condition.
- c) NO clothing, linen or laundries shall be displayed on the open deck areas of any craft. Swimming, fishing and open fire BBQ is not permitted on the pontoon. Fuel and flammable items must be properly stored onboard.
- d) NO craft shall discharge gray water, dirty or oily bilge into the water within the Club's Marina.
- e) Owners/Skippers shall take particular care to ensure that outdoor wire is used for their shore power connection. The wire must remain properly wired and connected at all times and above water. It is strictly prohibited to alter and/or modify the electrical pedestal.
- f) Owners/Skippers are to ensure berth and pontoon are kept clean and neat including water-hoses/ropes are kept neatly coiled or cheesed on the pontoon finger.
- g) Anyone living onboard the craft berthed at the Club's Marina shall be required to register at the Marina Office and/or the Security Office.
- h) Owners/Skippers shall insure their Craft for full legal liabilities to third parties, including that of the Club. A copy of renewed license and insurance must be given to the Club upon expiry of the existing documents.

## 3.7 Visiting Craft

- a) Subject to availability, storage facilities may be made extended to visiting crafts at the discretion of the General Manager but not exceeding 2 weeks duration at published berthing rates. Visiting craft may request for extension of stay subject to approval.
- b) Visiting Crafts shall be required to pay in advance, 1 week's storage/berthing/mooring fees on a weekly basis. In Addition, a visiting craft shall be required to place a deposit equivalent to 1 week's storage/berthing/mooring fees with the Club and sign a credit card authorization form for any outstanding amount incurred (Damage to pontoon, MPA charges, postage forwarding, etc.).
- c) The berthing and other rates for visiting crafts are levied at the current published rates determined by the Management Committee.
- d) The skipper/owner of a visiting craft shall be responsible for the behavior of their crew or guests during their presence within the Club's premises.
- e) Visiting Crafts shall comply with all local custom, immigration, quarantine and port clearance regulations as required in Singapore
- f) A copy of the crew list endorsed by the Singapore Immigration, passport of all personnel onboard and valid insurance documents shall be submitted to the Club. A fresh copy shall be submitted upon any fortnightly extension/s of the duration of stay.
- g) No credit facility shall be extended to any visiting craft. Payment shall be made immediately by cash, NETS or credit card for each transaction.



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## 3.8 Up-Slip / Down-Slip of Craft

- a) Any craft requiring to up-slip for the purpose of maintenance and/or temporary dry storage shall provide their own trailer.
- b) The fees for temporary dry transiting storage that requires additional manpower, shall be charged at its current published rates or any other rated to be determined by the Management Committee from time to time.
- c) Visiting Crafts shall pay all transiting fees incurred prior to being re-launched or leaving the Marina.

## 3.9 Distinguishing Marks on Craft and Trailers

- a) Craft stored, berthed or moored shall be marked/painted with its name and/or registration number in accordance with Maritime and Port Authority (MPA) regulations.
- b) Craft stored on land shall be equipped with its own trailer marked with the Craft's Name or Registration Number for easy identification.

## 3.10 Maintenance of Craft and Accessories

- a) Owners/Skippers are advised to safe-keep and secure their craft equipment and accessories such as navigational equipment, batteries, and spare fenders to prevent loss. The Club shall not be responsible for any loss/es howsoever incurred.
- b) Members shall ensure that their craft are maintained in seaworthy and clean condition. The Member shall also be responsible for the maintenance of their craft, trailers and any related ancillaries.
- c) The Club acting under Clause 11.2 of the berthing agreement may terminate a craft's berthing agreement if the craft is deemed to be not seaworthy.
- d) NO major maintenance work such as painting, spray painting, major fiberglass repair, chipping, engine overhaul or hot-work shall be permitted at the storage, berthing or mooring area. Such works shall be carried out at the designated area in liaison with the Club.
- e) All private technician/mechanics working on members; craft must produce a letter of authorization from the Member concerned before they are allowed in, onto the Club premises.
- f) Any person carrying out engine oil change shall be responsible for the disposal of the oil. The Club will charge a disposal fee to the craft owner for waste oil found belonging to their craft.
- g) All efforts must be taken to ensure no oil/fuel drip, if so the owner shall be responsible to make good the area affected. In the case of oil spill on the water, owner shall bear the cost of rectification of the situation.
- h) Boat owners who engaged private technicians/mechanics shall be responsible for their behavior during the period that they are within the Club's premises. These technicians/mechanics are not allowed to use the Club's facilities and shall be restricted to the craft area that they are authorized to work within.
- i) A Member who intends to authorize a 3<sup>rd</sup> third party to remove his/her craft shall notify the Marina Office in writing, make payment for the outstanding berthing fee and provide the



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particulars of person(s) removing the craft.

- j) Except when authorized by the Club Management, no soliciting of repair services or display of signs to that effect is allowed within the Club's premises.
- k) NO hoisting equipment or vehicle is permitted into the craft parking area without prior approval of the Club Management.

### 3.11 Rigging

- a) Rigging of sails and crafts shall be carried out at the designated area in liaison with the Club.

### 3.12 Launching / Recovering

- a) There shall be no launching of all craft in adverse weather condition. (\*excluding for rescue purposes which is informed-to / arranged-by the Club.).
- b) The transfer of personal craft at mooring facilities does not operate after office hour or in adverse weather condition.
- c) Except when authorized by the Club Management, there shall be no launching/recovering of dinghy/kayak after Club Operating hours.
- d) Sailors under the age of 16 year-old are not allowed to launch without close supervision of an instructor or coach or an adult with qualified license.
- e) Owners/Skippers shall be present at all launches/recovery of their Craft. Only one (1) person shall be permitted onboard during launching or recovery.
- f) Only member who owns motorized craft is allowed to launch/recover his/her own craft. Any representative appointed/authorized by the member to launch/recover a craft must be approved in advance by the Club in writing.
- g) Member and member's guest(s)\* are allowed to launch/recover their own non-motorized craft within the Club's marina. However, a launching fee of \$10 (before GST) is chargeable to each of member's guest(s).

*\*The number of sign-in guest(s) allowed is according to the Member's Membership Type entitlement (see Clause 1.3 for Member's responsibilities for his/her signed-in guest.)*

- h) For Wet berth boaters, fees will be charged for recovery/launching (1 set). In addition, charges will be impose for Wet berth boaters who have trailer stored at the Club premises.
- i) For Dry berth boaters, launching/recovery (1 set) is free for up to 6 sets per calendar month. Beyond 6 sets, charges will apply.

### 3.13 General Practice

- a) Craft Owners are advised to provide the Marina Office with their emergency contact numbers for prompt notification during an emergency affecting their craft.
- b) Members are encouraged to leave their boat keys at the Marina's Office for emergency purpose/s.
- c) NO alterations, modifications or additions to any adjacent structures to the marina, or boatshed facilities or Club premises without prior approval.
- d) For safety reasons, no flammable materials, smoking or naked flame is permitted within the confines of the boat shed, fuel pump and the pontoon areas.
- e) Members must enter a voyage log at the Marina office should they intend to sail or cruise



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overnight or depart for longer period of time.

- f) All Crafts plying the surrounding waters of the marina berths or within the marina basin shall adhere to the no-wake speed limit of no more than 3 knots.
- g) NO mass gathering or party shall be held at the boat shed, pontoon or within the marina so as to cause a nuisance or annoyance to others.
- h) NO loud transmission of any audio/video equipment is permitted after 10.30pm. All other noise from engine, generator or other apparatus or machinery that causes a nuisance or annoyance to other is not permitted at all times.
- i) Fueling shall be carried out only at the Club's refueling facilities. NO engine shall be operating during refueling.

## Interpretation of the Bye-Laws

The Management Committee shall be the sole authority for the interpretation of the Rules, Regulations or Bye-Laws of the Club. The decision of the Committee upon any question of interpretation shall be final and binding on the Members. The decision of the Management Committee upon any matter affecting Rules, Regulations or Bye-Laws of the Club and not provided for by this Bye-Laws shall similarly be final and binding on the Members.

--- THANK YOU FOR YOUR CO-OPERATION ---